



# CONDITIONS OF STAY & PARK RULES

**The following guidelines are for your safety and comfort as well as our other guests. Please read them carefully.**

1. **RECEPTION HOURS:** 8:30am – 4:30pm 7 days including public holidays.
2. **CHECK-IN/CHECK-OUT:** Site fees are calculated until 10:00am on the day of departure  
Sites check in 12:00pm – Check-out 10:00am
3. **SITES & FEES:** All fees are to be paid in full upon arrival. NO refunds. Extra person charges may apply. Only 2 vehicles per site allowed.
4. **BOOKINGS:** Security – A credit card must be produced in the name of the person staying at the Park on check in. Any damage caused by you or your guests during your stay may be charged against that card.
5. **SPEED LIMIT:** The speed limit in the park is **10 km/h** WHICH IS WALKING PACE and applies to the entire park, if you exceed this it will be brought to your attention. If you exceed this again you will be asked to leave the park. ALL roads within the park are shared by pedestrians and motorists.
6. **CARAVANS AND TRAILERS:** All vans and trailers must be placed onto the site so the drawbar, as approved by the registration, is facing the road or access so immediate removal can be undertaken in the case of an emergency.
7. **CHILDREN:** Guests are responsible for their own children at all times. Children under 12 MUST be accompanied by an adult when using the amenities, playground and pool areas. Management takes NO responsibility for children unsupervised within the park.
8. **PLAYGROUND:** Open from 8:00am – Dusk. Use of playground equipment when wet is STRICTLY PROHIBITED. Children under 12 year of age MUST be supervised by a responsible adult. Management takes NO responsibility for children who are unsupervised. Visitors of guests must pay a fee of \$8.00 per person.
9. **POOL AREA:** Open 8:00am – Dusk. Children under 12 years of age MUST be accompanied by a responsible ADULT (not an older brother or sister) in the swimming pool area. NO glass or alcohol items are to be brought into the pool area. The pool is for the use of guests only. Visitors of guests must pay a fee of \$8.00 per person. Appropriate swimwear MUST be worn. NO diving, bombing or running. Management takes NO responsibility for children who are unsupervised.
10. **BBQ AREA:** Please clean barbecue after use. Please clean tables, benches, appliances and equipment after use and leave tidy for the next guests.
11. **BICYCLES / SCOOTERS ETC.:** Prior to riding any bikes within the Park, please obtain a Bike Licence from Reception. Riding of bikes/scooters etc. is allowed during daylight hours ONLY and on roadways ONLY (not across sites or on footpaths, grass banks, gardens and around the amenities block). Bicycles must be ridden on the roads within the park at the speed limit of maximum **10 km/h**. Park staff will advise of out of bounds areas.
12. **AMENITIES:** Children under 12 years of age MUST be accompanied by an adult. Hand basins and laundry tubs are NOT to be used to bath children, clean fish or wash dishes. Swan Bay Holiday Park operates a septic system. Only Toilet paper is to be flushed down the toilets. All other items such as sanitary products, flushable wipes, hand towels, etc are to be placed in the bins provided.
13. **LAUNDRY:** Laundry equipment MUST be left clean after use. \$1.00 coins needed for use (Washing machine is \$6.00 per load and dryer is \$4.00 per load). If you wish to hang clothes to dry please use the clothes lines provided (near laundry). The placing of ropes between trees, power points, etc. is NOT allowed. NO children, fish cleaning, saucepans, crockery, boots, etc. to be washed in laundry sink. Please report machine breakdowns to management as soon as possible. Iron is available on request.
14. **QUIET TIME:** All loud noise MUST cease from 10:00pm till 8:00am. NO noise after midnight. Use of generators is NOT permitted. Undue noise and inconsiderate behaviour in any form is NOT permitted. Abusive language or excessive noise will NOT be tolerated at any time.
15. **SPECIAL REQUESTS:** Are on request basis only and are not guaranteed at the time of booking.
16. **GARBAGE:** Garbage bins are provided for your convenience. Please assist by wrapping all garbage prior to its disposal and unfolding boxes, cartons etc. Please place only recyclable materials into the recycling bins.
17. **PARK GROUNDS & GARDENS:** Please DO NOT walk or play in designated gardens. Please DO NOT enter or play in restricted or private areas.
18. **ANIMALS:** Our park is pet friendly 365 days a year. Pet owners are required to clean up after their pets and doggy bags are located at various points around the park. All dogs must be on a lead whilst in the park, except for the off-lead area.
19. **VISITORS:** ALL visitors to report to reception before entering the park. ALL guests and visitors must comply with park rules. Patrons are reminded that they are responsible for their children's and visitors' observance of the park rules.
20. **FIRES, FLOORING & TRENCHING:** Open fires are NOT permitted at any time. We do allow braziers with strict rules and must be approved prior to use by Park Manager. Flooring and tarps are NOT permitted on grass sites. Trenching around tents or annexes is NOT permitted.
21. **FISH CLEANING AND BOAT WASH:** Please clean area after use and ensure that any refuse is appropriately disposed of.
22. **CARE:** Care must be taken of your own possessions. Your property (including your motor vehicle) is your responsibility. Management takes NO responsibility for theft or damage. NO refunds or reimbursements for loss or damage will be given.
23. **INTOXICATION / UNLAWFUL ACTS:** Excessive use of alcohol is an unacceptable condition of stay. Violence, use of illegal drugs, theft, vandalism and abuse (physical or verbal) will NOT be tolerated. Please understand it will be our duty to notify the police and will result in the termination of your stay. Alcohol free areas include the Games Room, Pool Area and Amenities.
24. **We reserve the right to evict guests from the park who are deemed by management to be:** • Behaving in a socially unacceptable way • Causing damage • Disturbing other guests • Using unacceptable language • Breaking the Park Conditions of Stay. • Having extra persons on any site that were not declared at check in. **NO refund will be given and charges will apply for any damage caused.**
25. **EVACUATION PROCEDURE:** Displayed in reception, amenities buildings, games room and in cabins.
26. **SMOKING (Smoke Free Act 2000)** – Smoking is prohibited in buildings and communal areas. A \$200 fee will be applied to your credit card with failure to comply with this NO SMOKING policy.